



Anekant Education Society's

**Tuljaram Chaturchand College, Baramati**

(Autonomous)

**DEPARTMENT OF BBA(C.A)**

(Faculty of Commerce and Management)

**Minutes of Board of Studies Meeting No.8**

**Date of Meeting: 9/06/2023**

**Venue: Online**

**June, 2023**

Anekant Education Society's  
**Tuljaram Chaturchand College, Baramati**  
*(Autonomous)*  
**Department of BBA(C.A)**

**AGENDA OF THE MEETING**

The agenda of the meeting included the following subjects:

1. To confirm the minutes of the previous meeting held on 10<sup>th</sup> April 2023
2. To design and approve course and credit structure for the BBA (C.A) programme in accordance with 2023 NEP pattern.
3. To prepare and approve curriculum of FYBBA (C.A) Semester-I (2023 NEP pattern) to be implemented from the academic year 2023-2024.
4. To introduce at least 3 MOOC Certificate courses from SWAYAM platform for the S.Y.BBA (C.A) and T.Y.BBA (C.A) as per 2022 pattern
5. To adopt a Learning Outcomes-based Approach to Curriculum Planning and development as per NEP 2020, LOCF (UGC), NCrf and NHEQF guidelines.
6. To discuss and incorporate the relevant feedbacks of the stakeholders (students, teachers, parents, alumni and employers) in the curriculum.
7. Any other issue with the permission of the chair.

**List of Members Presented for the BOS Meeting**

The following internal and external BOS members were attended the Board of Studies meeting through online mode held on 9<sup>th</sup> June, 2023.

| Sr. No. | Name of Member          | Designation                             |
|---------|-------------------------|---|
| 1.      | Mrs. Sudha Patil        | Chairman                                |
| 2.      | Dr. Ranjeet Patil       | Member (Expert from SPPU, Pune)         |
| 3.      | Dr. Sagar Jambhorkar    | Member (Expert from other University)   |
| 4.      | Dr. Arjun Mane          | Member (Expert from other University)   |
| 5.      | Mr. Harish Saitwal      | Member (Representative from Industry)   |
| 6.      | Ms. Madhuri Saste       | Member                                  |
| 7.      | Mrs. Reshma Babar       | Member                                  |
| 8.      | Mrs. Ashvini Bhosale    | Invitee Faculty                         |
| 9.      | Ms. Vaishnavi Shivarkar | Invitee Faculty                         |
| 10.     | Mrs. Jyostna Gharge     | Invitee Faculty                         |
| 13.     | Mr. Tejas Shinde        | Invitee Member (Student Representative) |
| 14.     | Ms. Fatima Baramatiwala | Invitee Member (Student Representative) |

**List of Absent Members :**

|    |                       |                             |
|----|-----------------------|-----------------------------|
| 1. | Mr. Prithviraj Sawant | Member (Meritorious Alumni) |
|----|-----------------------|-----------------------------|

**MINUTES OF THE MEETING**

As per the notice issued by the college, the meeting of Board of Studies in BBA(C.A) was successfully held on 9<sup>th</sup> June, 2023 at 11:00 am. The meeting took place in online mode adhering to the guidelines and protocols set by the college under the guidance of Chairman of the Board of Studies in BBA(C.A). The meeting commenced with a warm welcome to all the esteemed members, followed by a brief introduction of the meeting's objectives.

During the meeting, fruitful discussions were held on the items mentioned in the circulated agenda. We are pleased to inform you that the following resolutions were made during the BOS meeting.

1. To confirm the minutes of the BOS meeting held on 10<sup>th</sup> April, 2023.

Ms. Madhuri Saste read the minutes of the BOS meeting held on 10<sup>th</sup> April 2023 and put forward to the BOS members for the approval.

*Resolution No. 1:* The minutes of the previous Board of Studies meeting were approved and confirmed.

2. To design and approve course and credit structure for the BBA (C.A) programme in accordance with 2023 NEP pattern.

The Board of Studies (BOS) members meticulously designed and crafted the credit structure for BBA (C.A) program in the BOS meeting. This preliminary draft was then shared with all BOS members for their input and suggestions to enhance its quality.

| Class      | Pattern | Sem | Course Code | Course Title                      | Course Type                      | Theory / Practical | No of Credits |
|------------|---------|-----|-------------|-----------------------------------|----------------------------------|--------------------|---------------|
| FYBBA(C.A) | 2023    | 1   | BCA-101-MJM | Programming in C                  | Major Mandatory                  | Theory             | 02            |
| FYBBA(C.A) | 2023    | 1   | BCA-102-MJM | Database Management System        | Major Mandatory                  | Theory             | 02            |
| FYBBA(C.A) | 2023    | 1   | BCA-103-MJM | Practical I                       | Major Mandatory                  | Practical          | 02            |
| FYBBA(C.A) | 2023    | 1   | BCA-116-OE  | E-Commerce                        | Open Elective (OE)               | Theory             | 02            |
| FYBBA(C.A) | 2023    | 1   | BCA-117-OE  | Office Automation using MS-Office | Open Elective (OE)               | Practical          | 02            |
| FYBBA(C.A) | 2023    | 1   | BCA-121-VSC | Networking                        | Vocational Skill Course (VSC)    | Theory             | 02            |
| FYBBA(C.A) | 2023    | 1   | BCA-126-SEC | MS-Excel Skills for Business      | Skill Enhancement Course (SEC)   | Practical          | 02            |
| FYBBA(C.A) | 2023    | 1   | ENG-131-AEC | Functional English-I              | Ability Enhancement Course (AEC) | Theory             | 02            |

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|                                 |      |    |             |   |                                  |           |           |
|---------------------------------|------|----|-------------|---|----------------------------------|-----------|-----------|
| FYBBA(C.A)                      | 2023 | I  | BCA-135-VEC | Environmental Science                         | Value Education Course (VEC)     | Theory    | 02        |
| FYBBA(C.A)                      | 2023 | I  | BCA-137-IKS | Indian Innovations in Computer and Technology | Indian Knowledge System (IKS)    | Theory    | 02        |
| FYBBA(C.A)                      | 2023 | I  | --          | To be selected from the Basket                | Co-curricular Course (CC)        | Theory    | 02        |
| <b>Total Credits Semester-I</b> |      |    |             |   |                                  |           | <b>22</b> |
| FYBBA(C.A)                      | 2023 | II | BCA-151-MJM | Data Structure using C                        | Major Mandatory                  | Theory    | 02        |
| FYBBA(C.A)                      | 2023 | II | BCA-152-MJM | Relational Database Management System         | Major Mandatory                  | Theory    | 02        |
| FYBBA(C.A)                      | 2023 | II | BCA-153-MJM | Practical II                                  | Major Mandatory                  | Practical | 02        |
| FYBBA(C.A)                      | 2023 | II | BCA-161-MN  | Basics of Computer                            | Minor                            | Theory    | 02        |
| FYBBA(C.A)                      | 2023 | II | BCA-166-OE  | Python for Everyone                           | Open Elective (OE)               | Theory    | 02        |
| FYBBA(C.A)                      | 2023 | II | BCA-167-OE  | Introduction to Business Analytics            | Open Elective (OE)               | Practical | 02        |
| FYBBA(C.A)                      | 2023 | II | BCA-171-VSC | Networking Laboratory                         | Vocational Skill Course (VSC)    | Practical | 02        |
| FYBBA(C.A)                      | 2023 | II | BCA-176-SEC | Advance Excel                                 | Skill Enhancement Course (SEC)   | Practical | 02        |
| FYBBA(C.A)                      | 2023 | II | ENG-181-AEC | Functional English-II                         | Ability Enhancement Course (AEC) | Theory    | 02        |
| FYBBA(C.A)                      | 2023 | II | COS-185-VEC | Digital and Technological Solutions           | Value Education Course (VEC)     | Theory    | 02        |

|                                  |  |  |    |                                |                           |        |           |
|----------------------------------|--|--|----|--------------------------------|---------------------------|--------|-----------|
|                                  |  |  | -- | To be selected from the Basket | Co-curricular Course (CC) | Theory | 02        |
| <b>Total Credits Semester-II</b> |  |  |    |                                |                           |        | <b>22</b> |

**Resolution No. 2:** The curriculum for FYBBA (C.A) (2023 pattern) has been unanimously approved by all members of the BOS.

**3. To design and approve curriculum of FYBBA (C.A) Semester I (2023 pattern as per NEP-2020) to be implemented from the academic year 2023-2024.**

The Board of Studies (BOS) members designed and crafted the curriculum for FYBBA(C.A) Semester I (2023 pattern as per NEP-2020) program well in advance of the BOS meeting. This preliminary draft was then shared with all BOS members for their input and suggestions to enhance its quality.

The curriculum for BBA (C.A) and the Syllabi for FY Semester I was presented by Sudha Patil. The members had discussion and interaction among them. After the discussion relevant comments were incorporated appropriately in the syllabi.

During the discussion some modifications were suggested by the board members. Dr. Arjun Mane suggested to introduce a course under Open Elective by considering the level of the students of other faculty. He suggested to take Office Automation using Ms office rather than Basics of Website designing. He also suggested to do changes in IKS as the subject should cover the Indian history or Evolution of Computer in India.

The board thoroughly discussed and finalized the syllabus for the following courses of FYBBA(C.A.) Semester I.

| Class        | Pattern | Sem | Course Code | Course Title               | Course Type | No of Credits |
|--------------|---------|-----|-------------|----------------------------|-------------|---------------|
| F.Y.BBA(C.A) | 2023    | I   | BCA-101-MJM | Programming in C           | Theory      | 02            |
| F.Y.BBA(C.A) | 2023    | I   | BCA-102-MJM | Database Management System | Theory      | 02            |
| F.Y.BBA(C.A) | 2023    | I   | BCA-103-MJM | Practical I                | Practical   | 02            |

|              |      |   |             |   |           |    |
|--------------|------|---|-------------|---|-----------|----|
| F.Y.BBA(C.A) | 2023 | I | BCA-116-OE  | E-Commerce                                    | Theory    | 02 |
| F.Y.BBA(C.A) | 2023 | I | BCA-117-OE  | Office Automation using MS-Office             | Practical | 02 |
| F.Y.BBA(C.A) | 2023 | I | BCA-121-VSC | Networking                                    | Theory    | 02 |
| F.Y.BBA(C.A) | 2023 | I | BCA-126-SEC | MS-Excel Skills for Business                  | Practical | 02 |
| F.Y.BBA(C.A) | 2023 | I | ENG-131-AEC | Functional English-I                          | Theory    | 02 |
| F.Y.BBA(C.A) | 2023 | I | BCA-135-VEC | Environmental Science                         | Theory    | 02 |
| F.Y.BBA(C.A) | 2023 | I | BCA-137-IKS | Indian Innovations in Computer and Technology | Theory    | 02 |
| F.Y.BBA(C.A) | 2023 | I | --          | To be selected from the Basket                | Theory    | 02 |

**Resolution No. 3:** The curriculum for FYBBA (C.A) Semester I (2023 pattern) has been unanimously approved by all members of the BOS.

**4. To introduce at least 3 MOOC Certificate courses from SWAYAM platform for the S.Y.BBA(C.A) and T.Y.BBA(C.A) as per 2022 pattern**

According to the guidelines provided by the IQAC of the college, the BOS conducted a comprehensive review and identified best five MOOC courses from the SWAYAM platform related to the subject of computer application and management. During the discussion Dr. Ranjeet Patil suggested that don't put restriction on students to choose the MOOC courses or if possible, you can increase the basket of MOOC courses Dr. Arjun Mane suggested that course duration of MOOC courses should be defined for 2 Credits.

All the courses were approved, and it was decided that all courses would be submitted to the IQAC, based on the requirement and availability of courses.

The following MOOC courses have been approved from the SWAYAM platform.

| Sr. No. | Title of the course                                      | National Co-Ordinator | Course Coordinator       |
|---------|--|-----------------------|--------------------------|
| 1       | Business Analytics and Text Mining Modeling using Python | NPTEL                 | Prof.Gourav Dixit        |
| 2       | Computer Graphics  | NPTEL                 | Prof. Samit Bhattacharya |

|   |                            |       |  |
|---|----------------------------|-------|--|
| 3 | Ethical Hacking            | NPTEL | Prof. Indranil Sengupta                                |
| 4 | Data Science for Engineers | NPTEL | Prof. Ragnathan Rengasamy,<br>Prof. Shankar Narasimhan |

**Resolution No. 4:** Considered and Approved

**5. To adopt a Learning Outcomes-based Approach to Curriculum Planning and development as per NEP 2020, LOCF (UGC), NCrF and NHEQF guidelines.**

The adoption of a learning outcomes-based approach to curriculum planning and development in accordance with NEP 2020, LOCF (UGC), NCrF, and NHEQF standards was discussed by all members of the Board of Studies (BOS). The Board acknowledges this and pledges to create curricula using a Learning Outcomes-based Approach. It places a strong emphasis on adhering to NEP 2020, UGC's LOCF, NCrF, and NHEQF requirements, demonstrating a dedication to excellence, openness, and conformity with national educational standards and objectives.

**Resolution No. 5:** Considered and Approved

**6. To discuss and incorporate the relevant feedbacks of the stakeholders (students, teachers, parents, alumni and employers) in the curriculum.**


The Chairman initiated the discussion by highlighting the importance of incorporating feedback from both Alumni and current students in the syllabus design process. The department created a curriculum feedback form and distributed it to students, teachers, alumni, and employers. Subsequently, the stakeholders filled out the feedback forms. It was noted that their insights and suggestions would greatly contribute to creating a curriculum that aligns with the needs and expectations of the students. Therefore, the BOS members reviewed the feedback and suggestions given by the alumni and students and incorporated the relevant suggestions into the curriculum of FY and SYBBA (C.A).



**Resolution No. 6: Considered and Approved**

The meeting of BOS concluded with the vote of thanks by Ms. Reshma Babar.

  
Chairman  
Board of Studies

  
Dean  
Commerce and Management

  
IQAC  
Coordinator

  
Principal