

Date- 01/10/2022

Mr. NISHA HINGE
Pune, Maharashtra

Subject: Appointment for post of SUB EDITOR PUNE OFFICE .

Dear NISHA HINGE

We are pleased to offer you, the position of Trainee Sub Editor PUNE OFFICE ENRICH MEDIA AND PUBLICATION PVT LTD. on the following terms and conditions:

1. Commencement of employment

Your employment will be effective, as of 01 OCTOBER 2022

2. Job title

Your job title will be **SUB EDITOR** and you will report to, SANDEEP KAPDE.

3. Salary

Your salary and other benefits will be as set out in Schedule 1, hereto.

4. Place of posting

You will be posted at Pune. You may however be required to work at any place of business which the Company has, or may later acquire.

5. Leave/Holidays

5.1 You are entitled to casual leave of 10 days.

5.2 You are entitled to 6 working days of paid sick leave.

5.3 The Company shall notify a list of declared holidays in the beginning of each year.

5.4 All leaves are applicable for one year period

CIN - U22219PN2019PTC188244