



5th July 2022

To,  
Ms. Sameer Devkar  
Pune

**Sub: Offer Letter**

**Dear Sameer,**

We are pleased to offer you employment in our organization for the position of “**Trainee Software Developer**”. This offer is valid from the date of joining the duties, which should not be later than **11<sup>th</sup> July 2022**.

The compensation offered is **Rs.4, 20,000/- Per Annum CTC (Four Lakh Twenty Thousand Only)**.

In case you fail to report for duty on above date, unless extended with mutual consent, this offer will stand automatically cancelled.

**Note:** The Probation period is for 1 year. By accepting this offer letter, you are ready to sign the 2yrs of bond or agreement with Greeksoft Technology Pvt Ltd. The detailed terms and conditions of your employment will be specified in your letter of appointment.

We look forward for your joining in our organization at the earliest.

**For Greeksoft Technologies Pvt. Ltd,**

**Authorized Authority  
Anjali Jagtap  
Asst. Manager – Human Resources**

**CTC Breakup**

You will be paid **Rs.4, 20,000/- per Annum CTC (Four Lakh Twenty Thousand Only)**. Includes all perquisites, allowances, employer's statutory contributions etc as under:

Particulars	Per Month (Rs)	Per Annum (Rs)
Basic	17500	210000
HRA	8750	105000
Conveyance	2625	31500
Medical Allowance	2625	31500
Special Allowance	3500	42000
<b>Gross Salary</b>	<b>35000</b>	<b>420000</b>
Less:PF	1800	21600
Less:PT	200	2400
Net	33000	396000
<b>CTC</b>	<b>35000</b>	<b>420000</b>

**For Greekssoft Technologies Pvt. Ltd,**

**Authorized Authority**  
**Anjali Jagtap**  
**Asst. Manager – Human Resources**