

## **PERSONAL & CONFIDENTIAL**

Date: 04/07/2022

Reference No: GITPL / AL / 2022-2023 / 009

Mr. Pratik Bunage

Pune

Subject: Genie InfoTech Pvt. Ltd (GITPL) Appointment Letter

Dear Mr. Pratik,

We are pleased to appoint you and would be happy to have you as a part of the Genie InfoTech Pvt. Ltd. (GITPL). This offer is made after considering your education, total experience, relevant experience, professional/technical/process exposure, functional & HR feedback. We trust that your knowledge, skills, and experience will be among our most valuable assets.

You will be working **Associate System Admin** in the **Infra Server Support Department** of GITPL. You shall be reporting to **Mr. Amol Phansalkar** 

Your date of Joining in GITPL is 1st Jul 2022.

You will be under a probation period till **29/09/2022**. Your employment will be confirmed upon the assessment of your performance by your reporting manager. The probation period can be extended subject to unsatisfactory performance, till further notice.

You will be required to submit all documents as per **Annexure 'A'**, at the time of joining. Your employment with GITPL may also be subject to positive employment reference checks and submission of all the documents listed in **Annexure 'A'**.

