

To,

Ms. Pratiksha Mandhare.

Sub: Offer letter for the position of Loan Processing Officer.

We are pleased to inform you that concerning your interview dated **16/07/2022** at **Exuberant System** for the designation of **Loan Processing Officer.**

Your Training date is 01/08/2022.

- Probation period will be of 3 months from date of joining.
- Standard notice period will be for 3 month
- Company reserve rights to change in notice period.

Details terms of NAPS (National Apprenticeship Promotion Scheme) and will be provided in separate agreement

CTC – Bifurcation	
CTC-Per Month	11,000
Deduction	0
Net Take Home	11,000
CTC- Per Annum	1,32,000

Your joining is subject to clear training certification and document verification. NAPS agreement letter will be ; successful training certification.

At the time of joining you are required to submit copies of the following documents, please keep originals with you.

- Copy of PAN Card and Aadhar card
- Three Color Photos
- Educational Qualification Documents.
- Copy of Salary Slip & Experience certificates of the previous organization
- Copy of offer Letter
- Existing Bank Account details (Copy of Bank passbook first page / Canceled cheque)

If you agree to these terms and conditions then please report to join training by **01/08/2022.**

Feel free to communicate with us for any further information.

Authorized Signatory

