



Anekant Education Society's

**Tuljaram Chaturchand College, Baramati**

(Autonomous)

**Department of  
Media and Communication Studies  
(Faculty of B. Vocational)**

**Minutes of the Meeting of Board of Studies-  
Journalism and Mass Communication  
(Academic Year: 2019-2020)**

**Date of Meeting: 25/05/2020**

**Venue: Department of Media and Communication Studies/Online**

May, 2020



## **Department of Media and Communication Studies**

### **AGENDA OF THE MEETING**

**The agenda of the meeting included the following items:**

1. To confirm the minutes of meeting held on 10<sup>th</sup> April 2019.
2. To design the syllabus for S.Y. B.Voc Journalism and Mass Communication (Sem-III and IV) as per 2019 pattern.
3. To design the syllabus for T.Y. B.Voc Journalism and Mass Communication (Sem-V and VI) as per revised pattern
4. To design the syllabus for S.Y M.Voc Media Studies (Sem- III and IV) in accordance with the 2019 syllabus pattern.
5. Any other matter with the permission of the chair.



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**Tuljaram Chaturchand College of Arts, Science & Commerce, Baramati**  
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**Department of Media and Communication Studies**

**List of Members Presented for the BOS Meeting**

The following internal and external BOS members were attended the meeting through online mode

Sr. No	Name of Attendees	Designation	Signature
1.	<b>Mr. Mr. Ranjeet Pandit</b> Head & Assistant Professor, Department of Media and Communication Studies, T. C. College, Baramati.	Chairman	Online
2.	<b>Mr. Jayendra Rane</b> Assistant Professor, Department of Media and Communication Studies Tuljaram Chaturchand College, Baramati	Member	Online
3.	<b>Mr. Rahul Chaudhari</b> Assistant Professor, Department of Media and Communication Studies Tuljaram Chaturchand College, Baramati	Member	Online
4.	<b>Mr. Jayprakash Patil</b> Assistant Professor, Department of Media and Communication Studies Tuljaram Chaturchand College, Baramati	Member	Online
5.	<b>Dr. Alok Jatratar</b> Public Relation Officer Shivaji University, Kolhapur	Industry expert	Online
6.	<b>Mr. Mithunchandra Chaudhari</b> Assistant Professor, Media and Communication Studies, Symbiosis Institute	Other University representative	Online
7.	<b>Mr. Akshay Sonawane</b> Video editor, News24	Meritorious Alumni	Online

**In the BoS meeting, following course codes and course titles were approved**

Sl. No	Subject Code	Subjects	Pattern	Class
<b>General component</b>			2019	Semester III S.Y B.Voc JMC
1.	JM 301	News Reporting and Editing-II		
2.	JM 302	Writing for Media-II		
3.	JM 303	Introduction to Radio		
<b>Skill component</b>				
4.	JM 304	Editing Skills		
5.	JM 305	Radio Production		
6.	JM 306	Experimental Journal		
<b>General component</b>			2019	Structure of Semester IV S.Y. B.Voc JMC
1.	JM 401	Introduction to Television		
2.	JM 402	India After Independence		
3.	JM 403	Introductions to Economics		
<b>Skill component</b>				
4.	JM 404	Television Production		
5.	JM 405	Film Appreciation		
6.	JM 406	Basics of Video production		
<b>General Education</b>			2019	Semester III S.Y.M.Voc MS Video Production and Digital Journalism specialization
1.	MS 301A	Script Writing and Direction		
2.	MS 302A	Sound and Post production		
3.	MS 303A	Film Appreciation		
<b>Skill component</b>				
4.	MS 304A	Group Project		
5.	MS 305A	Video Editing		
6.	MS 306A	Lighting Techniques		
<b>General Education</b>				
1.	MS 301B	Digital Journalism		
2.	MS 302B	Social Media Marketing		
3.	MS 303B	Advertising		
<b>Skill component</b>				
4.	MS 304B	Group Project		
5.	MS 305B	Broadcast journalism		
6.	MS 306B	Digital Content Development		
<b>General Education</b>			2019	Structure of Semester IV S.Y.M.Voc MS Video Production And Digital Journalism specialization
1.	MS 404A	Industrial Internship		
2.	MS 405A	Study Visits and Report		
3.	MS 406A	Video Production Project		
<b>Skill component</b>				
1.	MS 404B	Industrial Internship		
2.	MS 405B	Study Visits and Report		
3.	MS 406B	Research Project/In-depth Reporting		

## **Minutes of the Meeting**

The Department of Media and Communication Studies successfully held a Board of Studies (BoS) meeting on 25<sup>th</sup> May 2020. The meeting occurred in online modes due to the Corona pandemic situation, adhering to the guidelines and protocols set by the college. Under the guidance of Chairman, BoS, Journalism and Mass Communication, Mr. Ranjeet Vijay Pandit, HOD, and Assistant Professor, the meeting commenced with a warm welcome to all the esteemed members, followed by a brief introduction of the meeting's objectives.

During the meeting, fruitful discussions were held on the items mentioned in the circulated agenda. We are pleased to inform you that the following resolutions were made during the BoS meeting.

### **To consider and approve the course syllabus of the Second Year UG and PG (Sem-III) according to the 2019 pattern.**

The BoS discussed the course syllabus of S.Y B.Voc JMC and M.Voc MS as per the 2019 pattern credit structure guidelines. Considering the valuable suggestions provided by the BoS members, necessary modifications were made to the course syllabus of semester III for both S.Y B.Voc Journalism and Mass Communication and S.Y M.Voc Media Studies. After careful consideration and thorough discussion, the final syllabus has been determined. Considered and Approved.

### **To design and approve the course syllabus of the Second Year UG (Sem-III) according to the 2019 pattern.**

The board carefully designed and deliberated upon the curriculum of S.Y.BVoc JMC Semester-III, aligning it with the guidelines of the National Skill Qualification Framework (NSQF), for implementation in the academic year 2020-21. During the discussion, certain modifications were suggested by the board members. The most important suggestion from all the members was to reconsider the number of units and hours with respect to the given credits.

Mr. Alok Jatrakar gave suggestions on how to include the issue of ethics in the curriculum of news reporting and editing and what should be the nature of assignments demonstrating the same. At the same time, it was suggested that there should be some flexibility

in the nature of assignments during the Corona epidemic. Mr. Mithunchandra Choudhary guided the format of writing for the media, asking students to design assignments to motivate them to write.

The board thoroughly discussed and finalized the syllabus for the following courses of S.Y.BVoc JMC Semester III: General component subjects JM 201-News reporting and Editing-I, JM 202-Writing for Media-I(Print), JM 203-Indian Constitution were finalized for the skill component JM 204-Language skills- English, JM 205-Feature Writing, JM 206 Photojournalism. These subjects were finalized.

**Considered and Approved.**

**To design and approve the curriculum for M.Voc MS (Semester-III) from the academic year 2020-21.**

The board carefully designed and deliberated upon the curriculum of M.Voc MS, Semester-III. In this semester, the department provides two specializations, namely Digital Journalism and video production. This syllabus aligns with the guidelines of the National Skill Qualification Framework (NSQF). Members of BoS gave valuable suggestions for framing the syllabus. During the discussion, Mr. Mithunchandra Chaudhari, who is an expert in Video production, gave valuable inputs on video production.

The board thoroughly discussed and finalized the syllabus for the following courses of M.Voc MS, Semester-II: subjects, namely MS 301A Script Writing and Direction, MS 302A Sound and Post-production, MS 303A Film Appreciation, MS 304A Group Project, MS 305A Video Editing, MS 306A Lighting Techniques, MS 301B Digital Journalism, MS 302B Social Media Marketing, MS 303B Advertising, MS 304B Group Project, MS 305B Broadcast journalism, MS 306B Digital Content Development. Furthermore, it was decided to maintain uniformity in the number of units across all courses, with a total of three units for the 2-credit courses and six units for the 4-credit courses. Finally, it was agreed that the revised curriculum would be submitted to the academic council of the college for approval.

**Considered and Approved.**

**Approval of the structure of the UG (semester IV) and PG (Semester-IV):** In this meeting, all members of BoS approved the structure of the upcoming IV semester. As the pandemic situation escalated further, all BoS members insisted on designing assignments according to government norms to avoid infection. All members also emphasized the use of online digital tools for teaching and learning that benefits students.

**Any other matter with the consent of the Chairperson.**

The following agenda item is taken as an additional item in the BoS. Considered and Approved.

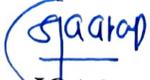
**i) To consider the feedbacks and suggestions provided by the alumni and students of UG and PG classes while designing the syllabus of FY B.Voc JMC and M.Voc MS.**

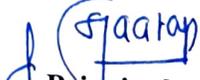
The Chairman initiated the discussion by highlighting the importance of incorporating feedback from both Alumni and current students in the syllabus design process. It was noted that their insights and suggestions would greatly contribute to creating a curriculum that aligns with the needs and expectations of the students. Therefore, the BOS members reviewed the feedback and suggestions given by the alumni and students and incorporated the relevant suggestions into the curriculum of F.Y.B.Voc.JMC and M.Voc.MS in Media and Communication Studies department.

**Considered and Approved.**

The meeting of BoS concluded with the vote of thanks by Mr. Jayendra Rane, Assistant Professor.

  
Chairman of  
Board of Studies

  
IQAC  
Coordinator

  
Principal