

Minutes of Board of Studies [BBA] Meeting No 1



Anekant Education Society's

Tuljaram Chaturchand College of Arts, Science and Commerce, Baramati.

**Department of Business Administration [ BBA]**

**[ Faculty of Commerce and Management]**

Minutes of Board of Studies Meetings [ Meeting No 1]

**Date of Meeting : 8 April 2019**

**Mode of Meeting : Offline**

**Anekant Education Society's**

**Tuljaram Chaturchand College, Baramati**

***(Autonomous)***

**Department of Business Administration**

**AGENDA OF THE MEETING**

**The agenda of the meeting included the following subjects:**

1. To design and approve course and credit structure for the B.B.A. programme in accordance with 2019 pattern.
2. To prepare and approve curriculum of FYBBA Semester-I And Semester II (2019 pattern) to be implemented from the academic year 2019-2020.
3. To prepare and approve curriculum of certificate courses for BBA Program as per 2019 pattern.
4. To discuss and incorporate the relevant feedback of the stakeholders (students, teachers, parents, alumni and employers) in the curriculum.
5. Any other issue with the permission of the chair

List of Members Present for the BOS Meeting

The following BOS members attended the Board of Studies meeting through online/offline mode.

Sr. No.	Name of Member	Designation
1	Prof. Deepali Anpat	Chairman, BOS
2	Dr. M.A. Lahori	Member, Representative Pune University
3	Prof. Mahesh Phule	Member
4	Mrs. Archana Kadam	Member
5	Miss. P.P. Takawale	Invitee

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### List of Members Absent for the BOS Meeting

The following BOS members attended the Board of Studies meeting through online/offline mode.

Sr. No.	Name of Member	Designation
1	Dr. Sarang Bhola	Member,Expert from Shivaji University
2.	Dr.S.S.Mahajan	Member, Representative Pune University
3	Mr. Ketan Somani	Member, Industry representative
4	Mr. Sagar Gadhave	Member , Meritorious Alumni

## MINUTES OF THE MEETING

The meeting of Board of Studies in Bachelor of Business Administration members was scheduled on 8 April 2023 at 1.00 pm at Department of Business Administration. Prof. Deepali Anpat, Chairman, Board of Studies started meeting with presentation. As it was first meeting to frame syllabus for 2019 Pattern meeting is very important. Chairman of the meeting Deepali Anpat welcomed all the members and briefed about the purpose of the meeting. All the present member members of the board discussed agenda of the meeting as per the sequence and gave their valuable suggestions. Following resolutions were made during the meeting. The proceeding of the meeting is given below:

1. **To design and approve course and credit structure for the B.B.A. programme in accordance with 2019 pattern.**

Prof. Deepali Anpat put forward to the stated credit structure and syllabus structure for each semester for the discussion and approval.

### **Credit Structure Bachelor in Business Administration:**

Sr.No.	Class	Semester	Code	Paper	Paper Title	Credit	Exam	Marks
1	FYBBA	I	BBA1101	Theory		3	I/E	40 + 60
2	FYBBA	I	BBA1102	Theory		3	I/E	40 + 60
3	FYBBA	I	BBA1103	Theory		3	I/E	40 + 60
4	FYBBA	I	BBA1104	Theory		3	I/E	40 + 60
5	FYBBA	I	BBA1105	Theory		3	I/E	40 + 60
6	FYBBA	I	BBA1106	Theory		3	I/E	40 + 60
7					Physical Education	2		
8	FYBBA	II	BBA1201	Theory		3	I/E	40 + 60
9	FYBBA	II	BBA1202	Theory		3	I/E	40 + 60
10	FYBBA	II	BBA1203	Theory		3	I/E	40 + 60
11	FYBBA	II	BBA1204	Theory		3	I/E	40 + 60
12	FYBBA	II	BBA1205	Theory		3	I/E	40 + 60
13	FYBBA	II	BBA1206	Theory		3	I/E	40 + 60
14					Certificate Course	2		
15	SYBBA	III	BBA2301	Theory		3	I/E	40 + 60
16	SYBBA	III	BBA2302	Theory		3	I/E	40 + 60

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17	SYBBA	III	BBA2303	Theory		3	I/E	40 + 60
18	SYBBA	III	BBA2304	Theory		3	I/E	40 + 60
19	SYBBA	III	BBA2305	Theory		3	I/E	40 + 60
20	SYBBA	III	BBA2306	Theory		3	I/E	40 + 60
21					EVS	4		
22					Certificate Course	2		
23	SYBBA	IV	BBA2401	Theory		3	I/E	40 + 60
24	SYBBA	IV	BBA2402	Theory		3	I/E	40 + 60
25	SYBBA	IV	BBA2403	Theory		3	I/E	40 + 60
26	SYBBA	IV	BBA2404	Theory		3	I/E	40 + 60
27	SYBBA	IV	BBA2405	Theory		3	I/E	40 + 60
28	SYBBA	IV	BBA2406	Theory		3	I/E	40 + 60
29					Project	4		
30					Certificate Course	2		
31	TYBBA	V	BBA3501	Theory		3	I/E	40 + 60
32	TYBBA	V	BBA3502	Theory		3	I/E	40 + 60
33	TYBBA	V	BBA3503	Theory		3	I/E	40 + 60
34	TYBBA	V	BBA3504	Theory		3	I/E	40 + 60
35	TYBBA	V	BBA3505	Theory		3	I/E	40 + 60
36	TYBBA	V	BBA3506	Theory		3	I/E	40 + 60
37					Project	4		
38					Certificate Course	2		
39	TYBBA	VI	BBA3601	Theory		3	I/E	40 + 60
40	TYBBA	VI	BBA3602	Theory		3	I/E	40 + 60
41	TYBBA	VI	BBA3603	Theory		3	I/E	40 + 60
42	TYBBA	VI	BBA3604	Theory		3	I/E	40 + 60
43	TYBBA	VI	BBA3605	Theory		3	I/E	40 + 60
45					Project	4		
46					Certificate Course	2		
					<b>Total Credit</b>	<b>136</b>		



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**Syllabus Structure for F. Y. B. B. A.**

Sr. No	Subject Code	Semester 1	Credit	Sr. No	Subject Code	Semester 2	Credit
1	BBA1101	Business Organization and System	03	1	BBA1201	Principles of Managements	03
2	BBA1102	Business Communication Skills	03	2	BBA1202	Principles of Marketing	03
3	BBA1103	Business Accounting	03	3	BBA1203	Principles of Finance	03
4	BBA1104	Business Economics (Micro)	03	4	BBA1204	Basics of Cost Accounting	03
5	BBA1105	Business Mathematics	03	5	BBA1205	Business Statistics	03
6	BBA1106	Business Demography & Environmental Studies	03	6	BBA1206	Business Informatics	03
7		Physical Education	02	7		Certification Course	02

**Syllabus Structure for S.Y.B.B.A.**

Sr. No	Subject Code	Semester 3	Credit	Sr. No	Subject Code	Semester 4	Credit
1	BBA2301	Personality Development	03	1	BBA2401	Production & Operations Management	03
2	BBA2302	Business Ethics	03	2	BBA2402	Industrial Relations & Labour laws	03
3	BBA2303	Human Resource Management & Organisational Behaviors	03	3	BBA2403	Business Taxation	03

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4	BBA2304	Management Accounting	03	4	BBA2404	International Business	03
5	BBA2305	Business Economic (Macro)	03	5	BBA2405	Management Information System	03
6	BBA2306	I.T.in Management	03	6	BBA2406	Service Sector Management	03
7		EVS	04	7	PR22	Project ( <b>Based on Industrial Visits.</b> )	04
		Certificate Course	02			Certificate Course	02

## Syllabus Structure for T.Y.B.B.A.

Sr. No	Subject Code	Semester 5	Credit	Sr. No	Subject Code	Semester 6	Credit
1	BBA3501	Supply chain logistic Management	03	1	BBA3601	Business Planning and project Management	03
2	BBA3502	Entrepreneurship Development	03	2	BBA3602	Management Control System	03
3	BBA3503	Business Law	03	3	BBA3603	E- Business	03
4	BBA3504	Research Methodology	03	4	BBA3604	Business Analytics	03
5	BBA3505	Specialization Paper 1	03	5	BBA3605	Specialization Paper 1	03
6	BBA3506	Specialization paper 2	03	6	BBA3605	Specialization paper 2	03
7		Project	04	7		Project	04
		Certificate Course	02			Certificate Course	02



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**Resolution No. 1:** Credit Structure and Syllabus structure proposed by Deepali Anpat was discussed in detail and members approves the both.

2. To prepare and approve curriculum of FYBBA Semester-I And Semester II (2019 pattern) to be implemented from the academic year 2019-2020.

The Board of Studies (BOS) members designed and crafted the curriculum for FYBBA SEM I AND II (2019 pattern) . This preliminary draft was then shared with all BOS members for their input and suggestions to enhance its quality. During the meeting, Prof. Anpat D.M presented the curriculum on a course-by-course basis, and the recommendations and valuable insights provided by the BOS members were thoughtfully incorporated into the curriculum.

### Syllabus Structure for F. Y. B. B. A.[ Semester 1 and Semester 2]

Sr. No	Subject Code	Semester 1	Credit	Sr. No	Subject Code	Semester 2	Credit
1	BBA1101	Business Organization and System	03	1	BBA1201	Principles of Managements	03
2	BBA1102	Business Communication Skills	03	2	BBA1202	Principles of Marketing	03
3	BBA1103	Business Accounting	03	3	BBA1203	Principles of Finance	03
4	BBA1104	Business Economics (Micro)	03	4	BBA1204	Basics of Cost Accounting	03
5	BBA1105	Business Mathematics	03	5	BBA1205	Business Statistics	03
6	BBA1106	Business Demography & Environmental Studies	03	6	BBA1206	Business Informatics	03
7		Physical Education	02	7		Certification Course	02

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**Resolution No. 2:** The curriculum for FYBBA Semester I and II (2019 Pattern) has been approved by all members of the BOS.

**3. To prepare and approve curriculum of certificate courses for BBA Program as per 2019 pattern.**

As a part of curriculum different certificate courses were introduced by the board of studies for the students . That course structure was proposed for discussion by Deepali Anpat.

Name of the credit course was : Fundamentals of Accounting.

**Resolution No. 3:** The proposed credit course has been approved by all members of the BOS for FYBBA students.

**4.To discuss and incorporate the relevant feedback of the stakeholders (students, teachers,alumni and employers) in the curriculum.**

BOS members decides to collect ,discuss and incorporate the various suggestions regarding curriculum by different stockholders.

**Resolution No.3:** Considered and Approved

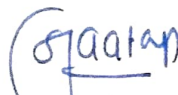
**5. Any other issue with the permission of the chair.**

As there was no any other issues meetings ends with vote of thanks proposed by

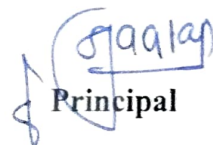
Mrs.Archana Kadam



Chairman  
Board of Studies



IQAC  
Coordinator



Principal