

Anekant Education Society's
**Tuljaram Chaturchand College of Arts, Science and
Commerce Baramati**

NOTICE

Date: 20/10/2019

The Internal Quality Assurance Cell (IQAC) is organizing an **Orientation program for Non-teaching staff on Code of Conduct** on Thursday, 24th October 2019 at Seminar Hall (Administrative Building). All non-teaching staff is requested to attend the same. It is mandatory to attend the program.



IQAC Co coordinator



Principal



Report on Orientation Program for Non-teaching Staff on Code of Conduct

To

The Principal,

Tuljaram Chaturchand College of Arts, Science and Commerce

Baramati

Date: 25/10/2019

Subject: Report on orientation program for Non-teaching staff on Code of Conduct

Dear Sir,

The IQAC successfully organized an orientation program for non teaching staff on 24th October 2019 at Seminar Hall (Administrative Building) The program aimed to familiarize the non-teaching staff with the **Code of Conduct** expected within the college and to ensure that all non-teaching personnel understand their roles, responsibilities, and the standards of behavior expected in a professional environment. Dr. C.V. Murumkar presided over the event. All Vice Principals, Registrar, and office bearers were present on the occasion.

The program began with a welcome speech by IQAC coordinator, Dr. Avinash Jagtap. Principal Dr. Chandrashekhar Murumkar addressed the non teaching staff. He informed the attendees about institution's Code of Conduct, covering ethical guidelines, workplace behavior, and core values such as respect, integrity, and professionalism. Practical tips on communication, teamwork, and conflict resolution were shared to help staff navigate their roles efficiently while fostering a harmonious working environment. In total 58 non teaching staff members were present for the orientation program. IQAC coordinator and Vice Principal Dr. Avinash Jagtap coordinated the program.



Coordinator



Principal

Geo tagged photos of Orientation Program for Non-teaching Staff on Code of Conduct



Felicitations of Dr. C.V. Murumkar by non-teaching staff



Address by Principal Dr. C.V. Murumkar on code of conduct for non-teaching staff

