



Ref:78468

Date -24/06/2024

To,
Mr. Ansh Puri
Subject: Order of Employment

Further to your acceptance of a letter of intent for employment Ref:78427 dated-24th June 2024 we are pleased to offer you the position of "SEO-Executive" on and subject to the following terms and conditions:

1. APPOINTMENT

- 1.1 You are required to commence the work on **24th June 2024** ("Commencement Date") at 10 A.M.
- 1.2 This position will be based in Seven Mentor & Training Pvt Ltd. and report to the Manager and /or such other person (s) as the Company may direct from time to time.
- 1.3 Your **duties and responsibilities** will be explained to you by your immediate manager upon commencement of service.

2. PROBATION

- 2.1 Your probationary period would be for **six months** and may be extended if performance does not meet your superior's expectations. During your probation, The Company may retract the appointment based on failure to perform. You may resign before **6 months** by giving **one month's** notice or payment in lieu.

3. SALARY AND INCENTIVES

- 3.1 The details of compensation to be offered to you would be as per Annexure 1 of this letter. Salary should not be discussed with other employees.
- 3.2 Incentive slabs (if applicable) will be declared on a case-to-case basis. Any discussion/information related to the same is confidential and employees should abide by the confidentiality clause of the same. The company reserves the right to terminate an employee if found sharing the same information with other employees.




Principal
Tuljaram Chaturchand College
Baramati