

# Appointment Letter



## PUNE PROPERTY INVESTOR

3<sup>rd</sup> Floor, Office no-307, Gera Alpha Imperium, Kharadi, Pune-14

Date- 27/06/2024

Dear Nagnath,

Congratulations! We are pleased to confirm that you have been selected to work for **Pune Property Investor**. We are delighted to make you the following job offer.

The position we are offering you is that of **Sales Executive** at a monthly salary of Rs. 30,000/- with an annual cost to company Rs. 3,60,000/-. This position reports to Senior HR, Neha Chavan. Your working hours will be from 10:AM to 7:30PM, Tuesday to Sunday.

**Benefits for the position include:**

- Benefit A (24 paid days per annum)
- Benefit B (Fixed Salary)
- Benefit C (Fixed Week off) i.e. Monday

We would like you to start work on **05/07/2024 at 10:00 am**. Please report to Senior HR, for documentation and orientation. If this date is not acceptable, please contact me immediately.

Please sign the enclosed copy of this letter and return it to me by 27/06/2024 to indicate your acceptance of this offer.

We are confident you will be able to make a significant contribution to the success of our Pune Property Investor and look forward to working with you.

PUNE PROPERTY  
INVESTOR

Sincerely,  
**Adv. Neha Chavan**  
Senior HR  
Pune Property Investor

  
Principal  
Tuljaram Chaturchand College  
Baramati

