

**Terms & Conditions for Selected Candidates for Joining at Navi Mumbai**

Name of the Candidate : Mr. Akshay Anil Gosavi  
Date of Joining : 23<sup>rd</sup> May, 2022  
Date of Documentation : 28<sup>th</sup> April, 2022  
Location : 5161- Kalher VSI - (Navi Mumbai Region)  
Designation : Junior Relationship Executive (JRE)  
Cost to Company (CTC) per annum: Rs. 3,25,242 /- (Annexure attached)

**Important Note: The following Documents must be submitted on the date of documentation without which, your Selection shall be deemed to have been Cancelled/Withdrawn**

- 1) Passport size photograph : 5 Nos. (Latest -Professional photographs only)
- 2) Employment Bond : For 2 years in the prescribed format of the Company (to be executed on Rs. 100/- Non-Judicial Stamp Paper, purchased in the name of Executants /Candidate &Notarized) along with one self attested photocopy of valid ID proof.
- 3) Undertaking : One Undertaking from well settled local persons / government employed local persons (as per Company's format) on a non-judicial stamp paper of Rs. 100/- each along with their Address proof (duly signed by the candidate) One passport size Photograph. Each page should be signed by the undertaker including ID and Address proof. The stamp paper should be notarized.
- 4) Copies of Certificates : 10<sup>th</sup>, 12<sup>th</sup> & Graduation are to be submitted.
- 5) Original Certificates : 10<sup>th</sup> Pass Certificate or Graduation Degree.
- 6) Aadhaar Card : Copy of Aadhaar card with DOB: - DD/MM/YYYY format.
- 7) Other Documents : 1) Relieving letter from Previous Employer/Copy of Resignation Letter with Company's acceptance Stamp & Signature, Last three months Salary slips.  
Medical Reports for the tests prescribed (CBC, Kidney Function Test, Urine Test, Blood Sugar, Blood Pressure, HBA1C, Blood Platelet Count, ECG, ESR, Liver Function Test & Lipid Profile) -  
Only in case of candidates above 50 years of age.

Signature of the Candidate with date

Signature of Interviewer

Signature of Approving Officer  
25/4/2022

**Corporate Office (N):** The Muthoot Group  
M. G. George Muthoot Towers  
Alaknanda, New Delhi - 110 019

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