

OFFER OF EMPLOYMENT

Date:31/10/2022

Ref No:- CW049

Dear SAJAL KUMAR POTADAR,

This is reference to your CV

We are pleased to offer you employment with our organisation **Shakya HR Solutions Private Limited** as **JUNIOR OFFICER** in **AD** Department. You are required to report on **03/11/2022** at the client premises **CLIWIS LABS PRIVATE LIMITED**, 3rd Floor, 11-6-29/B,Plot #32 Venkateshwara,co-op industry, Estates, Balanagar, Hyderabad, Hyderabad, Telangana,500037. Your CTC **2,06,356.00/-** Per Annum (Inclusive of other benefits).

At the time of joining you will be required to submit the below documents:

1. Resume
2. ID Proof
3. Address Proof
4. All Original Certificates (from SSC to Highest Qualification)
5. Offer letter & Relieving letter
6. 5 Passport Size Photos
7. E-AADHAR with DOB & PAN Card copies
8. Physical fitness Certificate
9. Rs.100/- Non-Judicial Stamp Paper on your Name

Further details of the emoluments and other terms and conditions would be available in appointment letter, which will follow on your submission of the above documents as per company norms.

For Shakya HR Solutions Pvt Ltd.

YEDDULA Digitally signed by
BHARATHI YEDDULA BHARATHI
Date: 2022.10.31
17:40:18 +05'30'

Authorised Signatory

I hereby accept the above-mentioned terms and conditions.

Name: _____ **Signature:** _____ **Date:** _____