



**PROGRESSIVE ENGLISH MEDIUM SCHOOL & JUNIOR COLLEGE**

Harinagar-Bembale, Tal- Madha, Dist- Solapur- 413211.

**Hon. President**  
**Shri. Popat (Taty) Namdev Anpat**  
 Mob. No. 9860884057

**Principal**  
**Shri. Deshmukh D. J.**  
 Mob. No. 9767680002  
 (M.A.B.Ed.D.S.M.)

School Code- J24.04.036  
 U Disc No. 27300401713

Out Ward No. **PEMS / 2022 - 23 / 97**

Date: **20/09/22**

**APPOINTMENT LETTER**

Date: 20/09/2022

To,

**Mr. Jagtap Sagar Arjun**  
**At/post Ahergaon**  
**Tal. Madha**  
**Dist. Solapur**

**SUBJECT : Order of appointment as an Assistant Teacher.**

We are happy to inform you that you have been appointed as an Assistant Teacher in PROGRESSIVE ENGLISH MEDIUM SCHOOL & JUNIOR COLLEGE (both section) , HarinagarBembale Tal –Madha Dist-Solapur-413211, on the following terms and conditions:

- ❖ Your employment will be effective as of from the starting of the school.
- ❖ Your job title will be as an Asst. Teacher and you will be reported to principal.
- ❖ Your appointment is from Sept/Oct-2022 to till completing four years (Academic).
- ❖ During this service you are eligible to take leaves as per the rules. The leave is not claimable as a matter of right but may be granted at the discretion of the principal of the school, as per rules of the school.
- ❖ No teacher shall engage in private tuition or private teaching activities as per sec. 28 of RTE Act 2009 and rule 39 of Affiliation Bye-Laws.
- ❖ As per Rule 10.5 and 32 of Affiliation Bye-Laws of the Board, normally a teacher should be engaged as a whole time employee in the school except in special cases wherein the work load does not justify a whole time teacher due to its unique nature. No teacher, teaching secondary and/or senior secondary classes, shall be required to teach more than 1/4th of the total periods in a week. However, in case of schools offering the vocational courses, the school can engage subject expert/teacher on contract/part-time and share the resources with reputed/recognized institutions having expertise in such vocational courses.
- ❖ You will not leave the station without having first obtained the written permission of the Management.
- ❖ You will be paid a consolidated monthly salary of Rs. 18000 / - ( Eighteen Thousand only).

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- ❖ The normal working days are Monday through Saturday You will be required to work for such hours as necessary for the proper discharge of your duties to the school. The normal working hours are from 8:50 am to 3:30 pm and you are expected to work not less than 48 hours each week, and if necessary for additional hours depending on your responsibilities.
- ❖ You will perform to the best of your ability all the duties as are inherent in your post and such additional duties as the School may call upon you to perform, from time to time.
- ❖ You will always maintain in good condition School property, which may be entrusted to you for official use during the course of your employment and shall return all such property to the School prior to relinquishment of your charge, failing which the cost of the same will be recovered from you by the school.
- ❖ Your duty to safeguard and not disclose Confidential Information will survive the expiration or termination of this Agreement and/or your employment with the school.
- ❖ Notices may be given by you to the school at its registered office address. Notices may be given by the school to you at the address intimated by you in the official records.
- ❖ Your employment with the school is subject to Indian laws. All disputes shall be subject to the jurisdiction of Bombay High Court in Maharashtra only.
- ❖ Please confirm your acceptance of this Contract of Employment by signing and returning the second copy.
- ❖ All rules & regulations will be followed under the MEPS ACT.

We welcome you and look forward to receiving your acceptance and to working with you.

Yours Sincerely

**R.D.C. Principal**  
**Principal**

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