

# Tuljaram Chaturchand College of Arts, Science & Commerce, Baramati

Autonomous

## IQAC WORKING COMMITTEE MEETING NOTICE

No-36

Date :04/06/2020

The meeting of IQAC committee members is being held on Friday, 05/06/2020 at 1.00 p.m. in the IQAC office.

### Agenda of meeting :

- 1) Confirmation of the minutes of the previous meeting
- 2) Preparation of AQAR of 2018-19
- 3) Preparation of Softcopy of Academic Diary for next academic year 2020-21.
- 4) To decide the format for Self Appraisal Form.
- 5) Preparation of Handbook for mentorship
- 6) Planning of Activities for next academic year 2020-21.
- 7) Planning of Activities under Paramarsh Scheme
- 8) Planning of Academic Calendar
- 9) Any other points for discussion with the permission of coordinator.

All the members are requested to attend the meeting.

*Yogini Mulay*  
Dr. Yogini Mulay  
Coordinator

*Chandrashekhar Murumkar*  
Prin.Dr. Chandrashekhar Murumkar  
Chairman



| Sr.No | Members                   | Signature          |
|-------|---------------------------|--------------------|
| 1     | Dr. Avinash S. Jagtap     | <i>[Signature]</i> |
| 2     | Dr. Ajit B. Telave        | <i>[Signature]</i> |
| 3     | Dr. Sachin N. Gadekar     | <i>[Signature]</i> |
| 4     | Dr. Jagdish D. Deshpande  | <i>[Signature]</i> |
| 5     | Dr. Ashok E. Kalange      | <i>[Signature]</i> |
| 6     | Dr. Ramchandra T. Sapkal  | <i>[Signature]</i> |
| 7     | Dr. Milind H. Gajbhiye    | <i>[Signature]</i> |
| 8     | Dr. Seema A. Naik-Gosavi  | <i>[Signature]</i> |
| 9     | Dr. Bhagwan S. Mali       | <i>[Signature]</i> |
| 10    | Dr. Samadhan K. Patil     | <i>[Signature]</i> |
| 11    | Mr. Sushil A. Deshmukh    | <i>[Signature]</i> |
| 12    | Dr. Mahadeo B. Kanade     | <i>[Signature]</i> |
| 13    | Mr. Sadashiv R. Puranik   | <i>[Signature]</i> |
| 14    | Dr. Vaishali V. Patil     | <i>[Signature]</i> |
| 15    | Dr. Hanumant V. Phatak    | <i>[Signature]</i> |
| 16    | Dr. Shashank B. Mane      | <i>[Signature]</i> |
| 17    | Dr. Chandrakant P. Kamble | <i>[Signature]</i> |
| 18    | Mr. Krushna V. Kulkarni   | <i>[Signature]</i> |
| 19    | Dr. Janardhan K. Pawar    | <i>[Signature]</i> |
| 20    | Dr. Niranjana R. Shah     | <i>[Signature]</i> |
| 21    | Mr. Vinayak S. Lashkar    | <i>[Signature]</i> |
| 22    | Mr. Upendra D. Choudhari  | <i>[Signature]</i> |

**Proceedings of IQAC working committee meeting on Friday, 05/06/2020 at 1.00 p.m. in IQAC office :**

**Following members attended the meeting :**

Dr. Avinash S. Jagtap  
Dr. Ajit B. Telave  
Dr. Sachin N. Gadekar  
Dr. Jagdish D. Deshpande  
Dr. Ashok E. Kalange  
Dr. Ramchandra T. Sapkal  
Dr. Milind H. Gajbhiye  
Dr. Seema A. Naik-Gosavi  
Dr. Bhagwan S. Mali  
Dr. Samadhan K. Patil  
Mr. Sushil A. Deshmukh  
Dr. Mahadeo B. Kanade  
Mr. Sadashiv R. Puranik  
Dr. Vaishali V. Patil  
Dr. Shashank B. Mane  
Dr. Chandrakant P. Kamble  
Mr. Krushna V. Kulkarni  
Dr. Janardhan K. Pawar  
Dr. Niranjana R. Shah  
Mr. Vinayak S. Lashkar  
Mr. Upendra D. Choudhari

**Following members could not attend the meeting :**

Dr. Hanuman V. Phatak

**IQAC meeting was held on 5<sup>th</sup> June, 2020 at 1 p.m. in the IQAC department.**

**Agenda of meeting :**

**1. Introduction and welcome by Dr. Yogini Mulay**

**2. Confirmation of the minutes of the previous meeting Resolution :**

Read and Confirmed by Dr. Ramchandra Sapkal and all the members approved the same.

**3. Preparation of AQAR of 2018-19**

Dr. Y. R. Mulay delivered information regarding online AQAR for the year 2018-19. Due to COVID-19 the date is extended to 30<sup>th</sup> Oct. 2020 accordingly instructions were given to all criteria coordinators to fillup the AQAR as early as possible.

**4. Preparation of Softcopy of Academic Diary for next academic year 2020-21.**

Dr. Y. R. Mulay put the idea regarding preparation of softcopy of academic diary.

Following suggestions were given by IQAC member :

- 1) Dr. S. A. Gosavi suggested to add mode of teaching.
- 2) Dr. A. S. Jagtap suggested to give space to keep record of test papers and assignments, remedial classes, additional classes taken, classes taken for add-on course, supervision of student research project, referresher courses, participation in seminar, conference, workshop, FDP and other, administrative work/duties, research activities, published work, study tours etc.

**5. To decide the format for Self Appraisal Form.**

A separate committee was constituted with following members to decide the format of Self Appraisal Form –

Mr. Sadashiv Puranik, Dr. Shashank Mane and Mr. Krushna Kulkarni

**6. Preparation of Handbook for mentorship**

A separate committee was constituted with following members to prepare Handbook for mentorship: -

Mr. Sushil Deshmukh, Dr. Milind Gajbhiye and Mr. Upendra Choudhari

**7. Planning of Activities for next academic year 2020-21.**

The following activities were proposed for next academic year 2020-21.

- To promote sufficient use of ICT in teaching,
- To promote E-content development
- To device 360<sup>0</sup> feedback mechanism
- To promote the active role of teacher in metorship
- To organize webinars, workshops, guest lectures, industries visit etc.
- To organize National and International Seminar and Conference

**8. Planning of Activities under Paramarsh Scheme**

- To visit and guide the meetee colleges
- To organize workshop on NAAC criterias
- To organize workshop on skill of documentation

- To organize workshop on AQAR
- To organize workshop on use of ICT
- To organize seminar for faculty members of the mentee colleges
- To arrange mock visit to mentee colleges

**9. Any other points for discussion with the permission of coordinator.**

- To use RUSA developed software for collection of data Mr. U.D. Choudhari has taken responsibility to do presentation regarding the use of software.

The meeting ended with thanks by Mr. Krushna Kulkarni.



**IQAC Coordinator**



**Chairman & Principal**

**NOTICE**

**IQAC WORKING COMMITTEE MEETING**

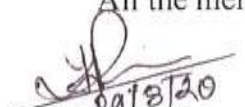
Date :29/08/2020

The online meeting of IQAC committee members is being held on **Thursday, 03/09/2020 at 3.00 p.m.**

**Agenda of meeting :**

- 1) Confirmation of the minutes of the previous meeting
- 2) Review of AQAR of 2018-19
- 3) Implementation of RUSA software
- 4) Implementation of Digital Diary
- 5) Finalization & distribution of Mentor-Mentee Handbook
- 6) Organization of workshop on "Course Outcome, Programme Outcome and its mapping"
- 7) Any other points for discussion with the permission of coordinator

All the members are requested to attend the meeting on Google meet.

  
Dr. Yogini Mulay  
Coordinator



  
Prin. Dr. Chandrashekhar Murumkar  
Chairman

**Members**

|                           |                            |
|---------------------------|----------------------------|
| ✓ Dr. Avinash S. Jagtap   | ✓ Dr. Ajit B. Telave       |
| ✓ Dr. Sachin N. Gadekar   | ✓ Dr. Jagdish D. Deshpande |
| ✓ Dr. Ashok E. Kalange    | ✓ Dr. Ramchandra T. Sapkal |
| Dr. Milind H. Gajbhiye    | ✓ Dr. Seema A. Naik-Gosavi |
| ✓ Dr. Bhagwan S. Mali     | ✓ Dr. Samadhan K. Patil    |
| ✓ Mr. Sushil A. Deshmukh  | ✓ Dr. Mahadeo B. Kanade    |
| Mr. Sadashiv R. Puranik   | Dr. Vaishali V. Patil      |
| ✓ Dr. Hanumant V. Phatak  | ✓ Dr. Shashank B. Mane     |
| Dr. Chandrakant P. Kamble | ✓ Mr. Krushna V. Kulkarni  |
| ✓ Dr. Janardhan K. Pawar  | ✓ Dr. Niranjana R. Shah    |
| ✓ Mr. Vinayak S. Lashkar  | ✓ Mr. Upendra D. Choudhari |

**IQAC meeting was held on 3<sup>rd</sup> September, 2020 at 3 p.m. on online**

**Following members attended the meeting :**

Dr. Avinash S. Jagtap  
Dr. Ajit B. Telave  
Dr. Sachin N. Gadekar  
Dr. Jagdish D. Deshpande  
Dr. Ashok E. Kalange  
Dr. Ramchandra T. Sapkal  
Dr. Seema A. Naik-Gosavi  
Dr. Bhagwan S. Mali  
Dr. Samadhan K. Patil  
Mr. Sushil A. Deshmukh  
Dr. Mahadeo B. Kanade  
Dr. Hanumant V. Phatak  
Dr. Shashank B. Mane  
Dr. Chandrakant P. Kamble  
Mr. Krushna V. Kulkarni  
Dr. Janardhan K. Pawar  
Dr. Niranjana R. Shah  
Mr. Vinayak S. Lashkar  
Mr. Upendra D. Choudhari

**Following members could not attend the meeting :**

Dr. Milind H. Gajbhiye  
Mr. Sadashiv R. Puranik  
Dr. Vaishali V. Patil

## **IQAC meeting 03<sup>rd</sup> September, 2020 at 3 p.m. (Online)**

### **Minutes of meeting**

#### **1) Confirmation of the minutes of the previous meeting**

**Resolution :** Read and Confirmed.

#### **2) Review of AQAR of 2018-19**

**Resolution :** Review of AQAR of 2018-19 was taken. With reference to that findings were as follows and status of each criteria was notes :

Criteria – I : Complete

Criteria – II : Incomplete

Criteria – III : Incomplete

Criteria – IV : Complete

Criteria – V : Complete

Criteria – VI : Complete

Criteria – VII : Incomplete

Committee has decided to complete the work related to AQAR of preparation by 19 September, 2020 was ultimatum for Criteria – II because of pending workshop on CO & PO's and Its mapping). Dr. Y.R. Mulay has put the idea regarding criteria wise presentation by respective head of each criteria. Criteria wise presentation of AQAR was scheduled between 21<sup>st</sup> Sept. to 30<sup>th</sup> Sept. 2020.

#### **3) Implementation of RUSA software**

**Resolution :** Dr. Yogini Mulay requested to fill the data to RUSA Software with reference to Dr. S. B. Mane requested for training on use of RUSA software.

#### **4) Implementation of Digital Diary**

**Resolution :** Dr. Ramchandra Sapkal gave information regarding the progress of work on digital diary. Dr. R. T. Sapkal would be available on 15<sup>th</sup> September, 2020. In order to this was to confirm flawless functioning of digital diary Dr. Avinash Jagtap suggested all IQAC members should fill up the information in Digital Diary for 15 days on trial basis.

#### **5) Finalization & distribution of Mentor-Mentee Handbook**

**Resolution :** Dr. Avinash Jagtap put the idea of collecting suggestions from IQAC members on final draft of Mentor-Mentee Handbook.



6) **Organization of workshop on “Course Outcome, Programme Outcome and its mapping”**

**Resolution :** Dr. Yogini Mulay proposed the dates for workshop on Course Outcome, Programme Outcome and its mapping as between 21<sup>st</sup> to 26<sup>th</sup> September 2020.

7) **Any other points for discussion with the permission of coordinator**

- **Implementation of Academic Calender 2020-21**

**Resolution :**

A separate committee was constituted with following members to prepare the academic calendar

- 1) Dr. Samadhan Patil
- 2) Mr. Purushottam Dixit

The meeting ended with thanks by Mr. Upendra Choudhari.



Dr. Yogini Mulay  
IQAC Coordinator



Dr. Chandrashekhhar Murumkar  
Chairman & Principal



Anekant Education Society's  
**Tuljaram Chaturchand College**  
of Arts, Science & Commerce, Baramati  
Autonomous

**NOTICE**

**IQAC WORKING COMMITTEE MEETING**


Date :26/10/2020

The meeting of IQAC committee members is being held on **Wenesday, 28/10/2020 at 4.00 p.m.** in the Seminar Hall.

**Agenda of meeting :**

- 1) Confirmation of the minutes of the previous meeting
- 2) Preperation of AQAR of 2019-20
- 3) Any other points for discussion with the permission of coordinator

All the members are requested to attend the meeting .

  
Dr. Yogini Mulay  
Coordinator



  
Prin. Dr. Chandrashekar Murumkar  
Chairman

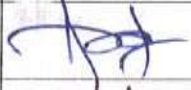


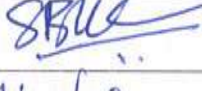
**Members**

|                           |                          |
|---------------------------|--------------------------|
| Dr. Avinash S. Jagtap     | Dr. Ajit B. Telave       |
| Dr. Jagdish D. Deshpande  | Dr. Ashok E. Kalange     |
| Dr. Ramchandra T. Sapkal  | Dr. Milind H. Gajbhiye   |
| Dr. Seema A. Naik-Gosavi  | Dr. Bhagwan S. Mali      |
| Dr. Samadhan K. Patil     | Mr. Sushil A. Deshmukh   |
| Dr. Sachin N. Gadekar     | Dr. Mahadeo B. Kanade    |
| Mr. Sadashiv R. Puranik   | Dr. Vaishali V. Patil    |
| Dr. Hanumant V. Phatak    | Dr. Shashank B. Mane     |
| Dr. Chandrakant P. Kamble | Mr. Krushna V. Kulkarni  |
| Dr. Janardhan K. Pawar    | Dr. Niranjana R. Shah    |
| Mr. Vinayak S. Lashkar    | Mr. Upendra D. Choudhary |

## IQAC WORKING COMMITTEE MEETING

The meeting of IQAC committee members is being held on **Wenesday, 28/10/2020** at **4.00 p.m.** in the Seminar Hall.

### Attendance

| Name                   | Signature   | Name                  | Signature   |
|------------------------|---|-----------------------|---|
| Dr. Avinash Jagtap     |    | Dr. Ajit Telave       |    |
| Dr. Jagdish Deshpande  |    | Dr. Ashok Kalange     |    |
| Dr. Ramchandra Sapkal  |    | Dr. Milind Gajbhiye   |    |
| Dr. Seema Naik-Gosavi  |    | Dr. Bhagwan Mali      |    |
| Dr. Samadhan Patil     |    | Mr. Sushil Deshmukh   |    |
| Dr. Sachin Gadekar     |    | Dr. Mahadeo Kanade    |    |
| Mr. Sadashiv Puranik   |   | Dr. Vaishali Patil    |   |
| Dr. Hanumant Phatak    |  | Dr. Shashank Mane     |  |
| Dr. Chandrakant Kamble |  | Mr. Krushna Kulkarni  |  |
| Dr. Janardhan Pawar    |  | Dr. Niranjana Shah    |  |
| Mr. Vinayak Lashkar    |  | Mr. Upendra Choudhari |  |

**Attendance of Online IQAC meeting was held on 28<sup>th</sup> October, 2020 at 4 p.m.**

**Following members attended the meeting :**

Dr. Avinash S. Jagtap  
Dr. Ajit B. Telave  
Dr. Jagdish D. Deshpande  
Dr. Ashok E. Kalange  
Dr. Milind H. Gajbhiye  
Dr. Sachin N. Gadekar  
Dr. Seema A. Naik-Gosavi  
Dr. Bhagwan S. Mali  
Dr. Samadhan K. Patil  
Mr. Sushil A. Deshmukh  
Dr. Mahadeo B. Kanade  
Mr. Sadashiv R. Puranik  
Dr. Vaishali V. Patil  
Dr. Hanumant V. Phatak  
Dr. Shashank B. Mane  
Dr. Chandrakant P. Kamble  
Mr. Krushna V. Kulkarni  
Dr. Janardhan K. Pawar  
Dr. Niranjana R. Shah  
Mr. Vinayak S. Lashkar  
Mr. Upendra D. Choudhari

**Following members could not attend the meeting :**

Dr. Ramchandra T. Sapkal

## **IQAC meeting 28<sup>th</sup> October, 2021 at 4 p.m.**

### **Minutes of the meeting**

#### **1) Confirmation of the minutes of the previous meeting -**

Minutes of the last meeting was read by coordinator Dr. Yogini Mulay.

#### **2) Preperation of AQAR of 2019-20 -**

Dr. Yogini Mulay discussed about process of filling AQAR (2019-20). She discussed about collection of the information from the departments by using RUSA software and IQAC criteria chairman should take overview of the filled information. She insisted to all IQAC members to study the software. Coordinator has given presentation of RUSA Software where module wise and criteria related work has been assigned to IQAC team member.

#### **3) Any other points for discussion with the permission of coordinator**

- Dr. Avinash Jagtap and Dr. Ramchandra Sapkal sir suggested to take information physically as well as using the software.
- Dr. Ramchandra Sapkal, Mr. Krushna Kulkarni suggested to take presentation on the RUSA software for all faculty.
- Dr. Milind Gajbhiye suggested that the information should be collected first by using the software.
- Dr. Chandrakant Kambale advised to make digital diary more timesaving. Dr. Ramchandra Sapkal gave clarification with respect to improvement of digital diary.
- Dr. Avinash Jagtap instructed about updating of college website by uploading academic calendar, student satisfaction survey, Paramarsh scheme activities.
- Dr. Yogini Mulay discussed about best practices and in particular involvement of Education accountability activities in Best practices. For that she suggested to improve placement and entrepreneurship programmes. Mr. Krushna Kulkarni suggested that we should focus on different areas for best practices.
- Dr. Yogini Mulay gentle reminder was given to Dr. Samadhan Patil for Academic Calender as well as to organize guest lectures for competitive exam.

The meeting ended with thanks by Mr. Krushna Kulkarni

  
Dr. Yogini Mulay  
IQAC Coordinator



  
Dr. Chandrashekhar Murumkar  
Chairman & Principal



# **Tuljaram Chaturchand College**

of Arts, Science & Commerce, Baramati

Autonomous

## **NOTICE**

### **IQAC WORKING COMMITTEE MEETING**


Date :29/12/2020

The meeting of IQAC committee members is being held on **Monday, 04/01/2021 at 3.00 p.m.** in the Seminar Hall.

#### **Agenda of meeting :**

- 1) Confirmation of the minutes of the previous meeting
- 2) Preparation for visit of mentee college under Paramarsh scheme to our college.
- 3) Preparation for AQAR 2019-20 with the help of RUSA software.
- 4) Any other points for discussion with the permission of coordinator

All the members are requested to attend the meeting .

  
Dr. Yogini Mulay  
Coordinator



  
Prin. Dr. Chandrashekar Murumkar  
Chairman

#### **Members**

|                           |                          |
|---------------------------|--------------------------|
| Dr. Avinash S. Jagtap     | Dr. Ajit B. Telave       |
| Dr. Jagdish D. Deshpande  | Dr. Ashok E. Kalange     |
| Dr. Ramchandra T. Sapkal  | Dr. Milind H. Gajbhiye   |
| Dr. Seema A. Naik-Gosavi  | Dr. Bhagwan S. Mali      |
| Dr. Samadhan K. Patil     | Mr. Sushil A. Deshmukh   |
| Dr. Sachin N. Gadekar     | Dr. Mahadeo B. Kanade    |
| Mr. Sadashiv R. Puranik   | Dr. Vaishali V. Patil    |
| Dr. Hanumant V. Phatak    | Dr. Shashank B. Mane     |
| Dr. Chandrakant P. Kamble | Mr. Krushna V. Kulkarni  |
| Dr. Janardhan K. Pawar    | Dr. Niranjana R. Shah    |
| Mr. Vinayak S. Lashkar    | Mr. Upendra D. Choudhari |

## IQAC WORKING COMMITTEE MEETING

The meeting of IQAC committee members is being held on **Monday, 04/01/2021** at **4.00 p.m.** in the Seminar Hall.

### Attendance

| Name                   | Signature   | Name                  | Signature   |
|------------------------|---|-----------------------|---|
| Dr. Avinash Jagtap     |    | Dr. Ajit Telave       | -Ab-  |
| Dr. Jagdish Deshpande  |    | Dr. Ashok Kalange     |    |
| Dr. Ramchandra Sapkal  |    | Dr. Milind Gajbhiye   | -Ab-  |
| Dr. Seema Naik-Gosavi  |    | Dr. Bhagwan Mali      |    |
| Dr. Samadhan Patil     |   | Mr. Sushil Deshmukh   |    |
| Dr. Sachin Gadekar     |  | Dr. Mahadeo Kanade    |    |
| Mr. Sadashiv Puranik   |  | Dr. Vaishali Patil    |   |
| Dr. Hanumant Phatak    |  | Dr. Shashank Mane     |  |
| Dr. Chandrakant Kamble |  | Mr. Krushna Kulkarni  |  |
| Dr. Janardhan Pawar    |  | Dr. Niranjan Shah     |  |
| Mr. Vinayak Lashkar    |  | Mr. Upendra Choudhari |  |

**Attendance of Online IQAC meeting was held on 04<sup>th</sup> January, 2021 at 3 p.m.**

**Following members attended the meeting :**

Dr. Avinash S. Jagtap  
Dr. Jagdish D. Deshpande  
Dr. Ashok E. Kalange  
Dr. Ramchandra T. Sapkal  
Dr. Sachin N. Gadekar  
Dr. Seema A. Naik-Gosavi  
Dr. Bhagwan S. Mali  
Dr. Samadhan K. Patil  
Mr. Sushil A. Deshmukh  
Dr. Mahadeo B. Kanade  
Mr. Sadashiv R. Puranik  
Dr. Vaishali V. Patil  
Dr. Hanumant V. Phatak  
Dr. Shashank B. Mane  
Dr. Chandrakant P. Kamble  
Mr. Krushna V. Kulkarni  
Dr. Janardhan K. Pawar  
Dr. Niranjana R. Shah  
Mr. Vinayak S. Lashkar  
Mr. Upendra D. Choudhari

**Following members could not attend the meeting :**

Dr. Ajit B. Telave  
Dr. Milind H. Gajbhiye



**IQAC meeting was held on 4<sup>th</sup> January, 2021 at 4 p.m. on online**

**Minutes of the meeting**

**1) Confirmation of the minutes of the previous meeting-**

**Resolution :** Minutes of the last meeting was read by Dr. Yogini Mulay

**2) Preparation for the visit of mentee college under Paramarsh scheme to our college**

**Resolution :**

- Mentee college visit will be scheduled 11/01/2021 and 12/01/2021.
- Checking of proper documentation of IQAC files by IQAC members before college visit of mentee college

**3) Preparation for AQAR 2019-20 with the help of RUSA software –**

**Resolution :**

Dr. Yogini Mulay discussed about following points -

- Prepare separate files for documents of year 2018-19 (Affiliated college) and year 2019 onwards (Autonomous college)
- IQAC members should fill information in RUSA software after 16/1/2021 and criteria wise schedule is prepared for the same.

**4) Any other points for discussion with the permission of coordinator –**

Dr. Yogini Mulay suggested following points for improving College performance in upcoming NAAC.

- IPR workshop should be organize.
- Placement officer should be appointed.
- Welfare for student/Non-teaching staff should strengthen.
- Competitive Examination workshop should organize.

The meeting ended with thanks by Dr. Ramchandra Sapkal



Dr. Yogini Mulay  
IQAC Coordinator



Dr. Chandrashekhar Murumkar  
Chairman & Principal