

Anekant Education Society's
Tuljaram Chaturchand College, Baramati, Dist-Pune (413 102)
Autonomous
Minutes of The Governing Body Meeting

The Governing Body's 2nd meeting was held on Wednesday, 13th Nov. 2019 at 2.00 p.m. The meeting was held under the Chairmanship of Hon. Shri. Arhatdas Hirachand Shah (Saraf). Following members were present for the meeting –

01. Hon.Shri.Arhatdas Hirachand Shah (Saraf), Chairman
02. Hon.Shri.Vikas Shashikant Shah (Lengarekar)
03. Hon.Dr.Rajkumar Chhajer
04. Hon.Dr.Ramanlal Modi, UGC representative
05. Hon.Dr.Shivaji Pawar
06. Hon.Dr.Shivaji Sathe
07. Hon.Dr.Avinash Jagtap
08. Hon.Dr.Ajit Telve
09. Hon.Dr.Chandrashekhar Murumkar, Ex.Officio
10. Hon.Shri.Abhinandan Shah, Registrar

1. Hon.Shri.Jawahar Motilal Shah (Wagholikar), Secretary of Anekant Education Society
2. Hon.Shri.Milind Rajkumar Shah (Wagholikar), Management representative
3. Hon.Dr.Dipak Mane, SPPU representative
4. Hon.Dr.Vijay Narkhede, Joint Director, Higher Education, Pune Region, Pune had informed their unavailability to attend the meeting due to unavoidable reasons.

Meeting started with the university song. Hon.Shri.Arhatdas Hirachand Shah (Saraf) felicitated Hon.Dr.Ramanlal Modi, UGC representative, Anand (Gujarat). Principal Dr.Chandrashekhar Murumkar Ex.Officio extended hearty welcome to all members of the Governing body and introduced the college & its progress to the guests.

Item No. 1 –

Confirmation of the minutes of the previous meeting

Resolution No.1 -

Dr.Avinash Jagtap read the minutes of previous meeting held on 29th April 2019. The Governing Body approved the minutes and took a note of implementation of the same. The issue of Item No. 8 was regarding to initiate the Ph.D. Programme. Principal Dr.Chandrashekhar Murumkar briefed about the present status and narrated that the communication to the Savitribai

Phule Pune University for approval to run this programme has been done but Savitribai Phule Pune University has suggested that such type of programmes are to be amended through the university only and the center should be established with the prior permission of the university. So, it has been decided to start the research centers with the prior permission from the university. Members took the note of the same.

Proposer – Dr.Chandrashekhar Murumkar
 Secunder – Dr.Shivaji Sathe
 Resolution passed unanimously.

Item No. 2 –

Approval of the following subjects under sanction of Board of Studies as follows –

| Sr.No. | New Subjects/Course | Name of the Board of Studies |
|--------|--|------------------------------|
| 01. | Sanskrit | Marathi |
| 02. | Logic | Sociology |
| 03. | Philosophy | Sociology |
| 04. | Environmental Science | Botany |
| 05. | B.Voc. (E-Commerce & Digital Marketing) | Marketing |
| 06. | B.Voc. (Network and system administration) | Computer Science |

Resolution No. 2 –

Principal Dr.Chandrashekhar Murumkar informed the meeting that the previous meeting held approved the new courses and now the subjects & their syllabii but presented for the approval as follows-

| Sr.No. | New Subjects/Course | Name of the Board of Studies |
|--------|--|------------------------------|
| 01. | Sanskrit | Marathi |
| 02. | Logic | Sociology |
| 03. | Philosophy | Sociology |
| 04. | Environmental Science | Botany |
| 05. | B.Voc. (E-Commerce & Digital Marketing) | Marketing |
| 06. | B.Voc. (Network and system administration) | Computer Science |

Being one faculty department the responsibilities of the above subjects for syllabus framing, scheme of workload etc., have been handed over to the above mentioned well established concerned related subject boards.

Meeting gave its approval.

Proposer – Dr.Avinash Jagtap
Secunder – Dr.Shivaji Sathe
Resolution passed unanimously.

Item No. 3 –

Approval of first year syllabi of Sanskrit, Logic, Philosophy, Environmental Science, B.Voc. (E-Commerce & Digital Marketing), B.Voc. (Network & System administration.

Resolution No. 3 –

Principal Dr.Chandrashekhar Murumkar briefed about the deputation of the teachers for the subjects i.e. Sanskrit, Logic, Philosophy, Environmental Science. These teachers studied the syllabi of SPPU and other universities and prepared the final draft. The same has been approved by the BOS and academic council recently.

Also, UGC gave permission to start two more B.Voc.courses 1. E-Commerce & Digital Marketing & 2. Network & System Digital Marketing)

The subject teachers prepared the syllabii and the same has been approved by the UGC. Accordingly, Savitribai Phule Pune University also has given approval.

This meeting has taken a note and gave approval.

Proposer – Dr.Chandrashekhar Murumkar
Secunder – Dr.Shivaji Pawar
Resolution passed unanimously.

Item No. 4 –

Approval for additional Division of F.Y.B.Com. and F.Y.B.Sc.

Resolution No. 4 –

As per the university's recommendation the Maharashtra State Government in its order No.Manyta 2019/(134/19)/ ef'k&4 dtd. 15 June 2019 gave approval for additional division of F.Y.B.Com., F.Y.B.Sc. on nongrant basis from 2019-20.

This meeting took a note and gave approval.

Proposer – Dr.Avinash Jagtap
Secunder – Dr.Shivaji Sathe
Resolution passed unanimously

Item No. 5 –

Approval for additional division of M.Sc. Physics, Botany, Mathematics, Organic Chemistry, Inorganic Chemistry, Analytical Chemistry, Statistics, Microbiology.

Resolution No. 5 -

As per Govt. of Maharashtra Order No. (134/19) e'k&4 dtd. 15/06/2019. The additional divisions are approved by the Government for the following subjects.

01. M.Sc. Physics
02. M.Sc. Botany
03. M.Sc. Microbiology
04. M.Sc. Mathematics
05. M.Sc. Organic Chemistry
06. M.Sc. Inorganic Chemistry
07. M.Sc. Analytical Chemistry
08. M.Sc. Statistics

Principal Dr.Chandrashekhar Murumkar informed that for getting autonomous status, last year college had forwarded proposal to the UGC as well as university. Accordingly, Savitribai Phule Pune University recommended & forwarded the proposal to the UGC. The college received the sanction Order No. (134/19) e'k&4 dtd. 15/06/2019 from the UGC.

This governing body gave its approval for the same.

Proposer – Dr.Shivaji Sathe
Seconder – Dr.Avinash Jagtap
Resolution passed unanimously

Item No. 6 –

Approval in M.A./M.Sc. in Geography

Resolution No. 6 –

As per letter of Govt. of Maharashtra 2019-1708 dtd. 21/06/2019 for permission M.A/M.Sc.(Geography) has been received from 2019-20. BOS Geography has prepared the syllabus for this course and academic council has approved the same. The members of this committee have taken a note and approved the same.

Proposer – Dr.Chandrashekhar Murumkar
Seconder – Dr.Rajkumar Chhajed
Resolution passed unanimously.

Item No. 7-

Approval for Revised Certificate Courses.

Resolution No. 7 –

To enhance the vocational skills and to nurture hands of training for students, every department has contributed in framing 77 certificate courses. After the scrutiny by the committee, following 66 certificate courses have been approved by the academic council. Each course is of 30-32 lectures with 12 lectures for theory and 18 for practical skills. Each course is designed with the equivalence of 2 credits, mandatory to each student as per the credit format of the discipline. Governing body gave its approval for the co-curricular activity of academic equivalence of these courses. List of certificate courses.

1. Marathi VyakranSwarupvichar (UG + PG)
2. Prashasnik Marathi (UG + PG)
3. Translation Diploma (UG + PG)
4. Basic English Grammar (UG + PG)
5. Effective Communication in English (UG + PG)
6. Introduction to German (UG + PG)
7. Human Right's(UG + PG)
8. Travel and Tourism (UG + PG)
9. *Modi* script (UG + PG)
10. Basic Mathematics, Statistics and Reasoning for Economics (UG + PG)
11. Research Methodology (Social Sciences) (UG + PG)
12. Growth and Development of human life span (UG+PG)
13. Certificate courses of Psychological Counseling
14. Certificate Course in Yoga Education (UG + PG)
15. Strategic Leadership Development in Defence Studies (UG + PG)
16. Computer Geography (UG + PG)
17. Disaster Management (UG + PG)
18. Remote Sensing and GIS (UG+PG)

19. Modern Agronomy (All UG + PG)
20. Post harvest Management and Value Addition of Fruits and Vegetables (All UG + PG)
21. Seed Technology (All UG + PG)
22. Gardening and Landscaping (All UG + PG)
23. Bakery Technology (All UG + PG)
24. Quality control techniques in pharmaceutical, food and dairy industries (UG + PG Sci.)
25. Basic Microbiology Laboratory Practices (UG + PG Sci.)
26. Research Methodology (PG Micro.)
27. Herpetology (Sci. 'B' Group UG + PG)
28. Ornithology (Sci. UG + PG)
29. Instrumental methods of chemical analysis (UG+PG)

30. Renewable Energy Sources (UG Sci.)
31. Statistics for Management Studies (All UG + PG)
32. Quantitative (UG B-Group Sci.)
33. Basic Instrumentation Design (UG Sci.)
34. PCB & Circuit Designing (UG + PG Sci.)
35. Logical Reasoning & Numerical Ability (UG+PG Sci.)
36. Fundamentals of Accounting & Banking (All UG + PG)
37. Computer Basics (All UG + PG)
38. Event Management (All UG + PG)
39. Marketing Management Skills (All UG + PG)
40. Advertising and Sales promotion
41. Office Automation (All UG + PG)
42. Artificial Intelligence & Machine Learning (M.Sc. Comp. Sci.)
43. Internet Awareness (All UG + PG)
44. 'C' Programming (BBA + Comp.Sci.)
45. Financial Data Processing and Analysis (All UG + PG)
46. E-filing Income Tax Return (All UG + PG)
47. Application of Excel in Logistic Management(All)
48. Tie and Dye (All UG + PG)

49. Inventory Accounting with GST (All UG + PG)
50. Computerized Accounting Practices using Tally Software
51. Accounts Writing and Book-Keeping (All UG + PG)
52. Basic Python (PG Stat.)
53. Basic SPSS (PG Stat.)
54. LATEX software (UG + PG Sci.)
55. SCILAB software (UG + PG Sci.)
56. Soft Skills For Library and Information Science Professionals (All UG + PG)
57. ICT Applications In Libraries and Information Science
58. Understanding Cinema (All UG + PG)
59. Basic Photography (All UG + PG)
60. Basic Digital Marketing (All UG + PG)
61. Anchoring Skill (All UG + PG)
62. *NatyaPrashikshan*(All UG + PG)
63. *Katthak*(All UG + PG)
64. Guitar (All UG + PG)
65. Cartoon and caricature (All UG + PG)

Proposer – Dr.Shivaji Sathe
Secunder - Shri.Vikas Shah (Lengarekar)
Resolution passed unanimously

Item No. 8 –

Approval of permission to grant utilization of funds under RUSA for autonomous status.

Resolution No. 8 –

As per RUSA guideline the financial break-up was prepared and approved by the first Governing Body meeting held on 23/05/2019. RUSA revised the said financial break-up, and the revised format has been put forward by Dr.Ajit Telve in detail as per the revised norms of RUSA for approval of the governing body.

FINANCIAL BREAKUP

Part A: Excellence

| Sr. No. | Particulars | Amount in Cr. | Description |
|----------------|--|----------------------|---|
| I | Hard Component | 1.00 | a) Construction of ICT classrooms, laboratories, upgradation of library. Counseling cell |
| | | 0.15 | b) Equipment's: For science laboratories, Library, Sports etc. |
| | | 0.20 | c) E-Resources <ul style="list-style-type: none"> • E- Journal Subscription • Android Application • Open Sources learning platform • Plagiarism Software • Short Term online courses • Net Wi-fi connectivity • Webinar • E-Books, E-Journals • Creation of E-learning facility |
| | Total | 1.35 | |
| II | Soft Components | | |
| | 1) Updating Human Resources | 0.70 | a) Faculty participation in training programme / seminar / workshops /conferences b) Organization of faculty development programmes c) Publication of Research papers / policy documents |
| | 2) Organization of Student Workshop | 0.30 | Student workshop on value education, gender sensitization and environmental education |
| | 3) Organization of National conference | | Opportunities for skilled workforce in December 2019 |
| | 4) Introduction of certificate courses | 0.45 | Each department (27 departments) has designed 4 certificate courses. |
| | 5) Faculty / Student exchange programme | 0.45 | Faculty and students exchange at National and International level. |
| | 6) Industrial / field visits of students | 0.15 | Student visit to various industries & field project. |
| | 7) Research project | 0.60 | To undertake research activities through CIAR (Centre for Innovative Applied Research) |
| | 8) Establishing Academic Industry Interface | 0.10 | To built a firm foundation for corporate interface through industry connects and practices |

| | | | |
|--|----------------------|-------------|---|
| | 9) Honorarium | 0.15 | Honorarium to certificate course coordinator, visiting / guest faculty. |
| | 10) MoU | 0.25 | MoU with International and National institute and industries |
| | Total | 3.15 | |

Part B: Entrepreneurship, Employability and Career Hub

| Sr. No. | Particulars | Amount in Cr. |
|----------------|---|----------------------|
| I | Hard Component | 0.15 |
| a | Renovation and Upgradation of Centre | |
| II | Soft Components | 0.35 |
| a. | Organization of Conferences | |
| b. | Hands on training program | |
| c. | Skill based courses | |
| d. | Establishing students Incubation center | |
| | Total | 0.50 |
| | Grand Total | 5.00 |

After the thorough discussion members approved the proposed financial break up unanimously.

Proposer – Dr.Avinash Jagtap
 Secunder – Dr.Rajkumar Chhajed
 Resolution passed unanimously

Item No. 9 –

Approval of recommendations of finance committee

Resolution No. 9 –

Registrar, Abhinandan Shah has read the minutes of the finance committee meeting held on 09th April 2019. The Governing Body gave its approval.

Proposer – Dr.Chandrashekhhar Murumkar
 Secunder – Shri.Vikas Shah Lengarekar

Resolution passed unanimously

Item No. 10 –

Approval of Annual Budget of the college prepared by the finance committee

Resolution No. 10-

Registrar, Shri.Abhinandan Shah elaborated the annual budget of this autonomous college and governing body gave its approval for the same.

Proposer – Dr.Avinash Jagtap

Secunder – Shri.Vikas Shah (Lengarekar)

Resolution passed unanimously

Item No. 11 –

Any other item with permission of the Hon'ble Chairman.

Resolution No. 11 –

Principal Dr.Chandrashekhar Murumkar briefed the members that the college has several functional MoU's and collaboration with different academic agencies wherein there is provision of exchange programme of students and faculty. To activate this functioning effectively there has to be a financial budgetary provision of Rs. 1,00,000/- (one lac) per year be approved under this. The body discussed this issue and approved the same.

Proposer – Dr.Chandrashekhar Murumkar

Secunder – Dr.Shivaji Sathe

Resolution passed unanimously.

Item No.11.2

To approve internal auditing system

Resolution No. 11.2

Principal briefed the committee that under autonomous status our college is receiving fundings from RUSA and other agencies. To bring the financial transparency, clarity and to maintain track record, a deputation of internal audit system is a need of time. So, principal suggested to establish internal audit system for RUSA funding. This meeting gave its approval for the same.

Proposer – Dr.Avinash Jagtap
Secunder – Dr.Shivaji Sathe
Resolution passed unanimously

Item No. 11.3

Financial provision for faculty to participate in National & International Conferences

Resolution No. 11.3

Principal Dr.Chandrashekhar Murumkar suggested that to enhance academic reputation the financial provision for faculty to participate in National & International Conferences should be upto Rs. 25,000/- per faculty once in a year. Meeting gave its approval for the same.

Proposer – Dr.Chandrashekhar Murumkar
Secunder –Dr.Shivaji Pawar
Resolution passed unanimously

Item No. 11.4 -

To create professor Emeritus professor position in College

Resolution No. 11.4 -

Principal briefed that under autonomous status, to maintain good academic standard and quality teachers is a need of hour. As experienced teachers get retired in due course of time, and also several departments wish to maintain academic standard, a strong step has to be taken to enhance the quality level of faculty. So, as per the norms of UGC, New Delhi, a provision should be made for the post of 'Emeritus Professor' and the college/society should take partial financial liability, if any, as and when required for the same. The committee discussed the issue positively the same and approved the proposal.

Proposer – Dr.Chandrashekhar Murumkar
Secunder – Dr.Shivaji Sathe
Resolution passed unanimously

As there were no further issues on the table, the vote of thanks was proposed by Dr.S.J.Sathe. With prior permission of the Chairman Shri.Arhatdas Shah (Saraf) meeting was concluded by Vande Mataram.
