



Anekant Education Society's
Tuljaram Chaturchand College of Arts, Science & Commerce, Baramati
Department of B.Voc Retail Management

Question Bank

F.Y.B.Voc Retail Management

1202 - Principles of Management - II

Q. A) Fill in the blanks.

- 1) _____ is the study of what people think, feel and do in and around organizations.
 - a) Organization behavior
 - b) Organization
 - c) Management
 - d) All the Above
- 2) Organization behavior is focus on study of _____.
 - a) Employee and Manager
 - b) Employee and subordinates
 - c) Manager
 - d) None of the above
- 3) Personality is the combination of _____ quality of human being.
 - a) Inner and outer
 - b) Skill
 - c) Communication
 - d) None of the above
- 4) _____ is a person who influences the activities of his or her subordinates.
 - a) Leader
 - b) Skill
 - c) Personality
 - d) None of the above
- 5) _____ is psychological construct, a mental and emotional or characteristics of a person.
 - a) Attitude
 - b) Personality
 - c) Perfection
 - d) All the above

- 6) Affective component is the emotional or feeling segment of an _____.
- Attitude
 - Acquire
 - Both
 - None
- 7) _____ attitude always creates positive energy for accomplishing objectives and goals.
- Positive
 - Negative
 - Perfect
 - All of these
- 8) Self regulation is the ability to control or redirect impulsive actions and _____
- emotions
 - reactions
 - communication
 - none of the above
- 9) Personality has been derived from the Latin word _____.
- persona
 - personal
 - Both
 - None
- 10) Hygiene factors are those job factors which are essential for existence of motivation at _____
- Workplace
 - Outside
 - Inside
 - None of these
- 11) _____ leadership is one that involves a leader who is essentially the head of an organization.
- Strategic
 - Perfect
 - Both(a) and (b)
 - None of the above
- 12) A change as _____ as a new rule or policy can have a big impact on an organization.
- Minor
 - Mejor
 - Both of these
 - None of these
- 13) Change is not a _____ time process.
- One
 - Direct
 - Proportional
 - None of these

- 14) Technology is the major _____ force which calls for change.
- External
 - Internal
 - Both
 - None of these
- 15) The word _____ denotes a faction, a task, a discipline.
- Management
 - Leadership
 - Motivation
 - None the these
- 16) Under mechanism of scientific management, scientific task setting includes _____
- Time Study
 - Motion study
 - Method study
 - All of the above
- 17) Management is creative and _____ process.
- Continuous
 - Systematic
 - Long
 - None of these
- 18) _____ is a tool for corporate governance.
- Communication
 - Management
 - Coordination
 - All of the above
- 19) Who is the father of the three needs theory? _____
- MaClelland
 - Vroom
 - Peter Drucker
 - None of the above

Q. B) Answer in One Sentence

- 1) Define Organizational Behavior
- 2) What is personality?
- 3) What is individual behavior?
- 4) What is group behavior?
- 5) Define attitude?
- 6) Define motivation?
- 7) What are physiological needs?
- 8) What is group?
- 9) What is formal group?
- 10) Define informal group?

- 11) Define leadership?
- 12) Define organizational change?
- 13) What is behavioral component?
- 14) What is cognitive component?
- 15) What is affective component?
- 16) What do you mean by personality?
- 17) What is trait theory?
- 18) What is transformational leadership theory?

Q. C) Short Note

- 1) Limitation of organizational behavior
- 2) Individual behavior
- 3) Group behavior
- 4) Organizational structures
- 5) Importance of attitude
- 6) Five personality model
- 7) Limitations of two factor theory
- 8) Concept of leadership
- 9) History of contingency theories
- 10) Theory of leadership
- 11) Types of organization change
- 12) Reason for changes in work place
- 13) Concept of work place spirituality
- 14) Creating positive organizational culture
- 15) Sustaining organizational culture
- 16) Creating organizational culture
- 17) Strong V/s Weak culture
- 18) Soft V/s Hard culture
- 19) Formal V/s Informal culture
- 20) How to overcome the resistance to change.
- 21) Five personality model
- 22) Transformational leadership

D) Short Answer Type Questions

- 1) What do you mean by organization behavior?
- 2) Explain importance of OB?
- 3) Write down scope of OB
- 4) Explain the components of attitude.
- 5) Explain importance of attitude.
- 6) Explain Herzberg's theory.
- 7) Explain five stage model of group development.
- 8) Explain concept of leadership.
- 9) Explain types of organization change.

- 10) Explain internal and external forces of organizational change.
- 11) Explain sustaining culture.
- 12) Explain reasons for changes in work culture.
- 13) Explain nature of OB.
- 14) Write down external forces of management structure.
- 15) Write down components of attitude.
- 16) Explain the barriers of attitude.
- 17) How to develop emotional intelligence at workplace.
- 18) Write down importance of personality for performance.
- 19) Explain five stage model of group development.
- 20) Explain difference leadership styles.

Q. E) Long Answer Type Questions

- 1) Define OB and explain its importance and limitations.
- 2) Explain the scope of Organizational Behavior.
- 3) Define motivation and explain its importance.
- 4) Explain Herzberg's two factor theory and its limitations.
- 5) Define group and explain its types.
- 6) Explain the concept of leadership and leadership style.
- 7) Define organizational Change and explain its types and nature.
- 8) Which force that change organization?
- 9) Explain Kotter's eight step plans for implementing change model.
- 10) Define organizational culture and explain its types.
- 11) Explain the scope of organizational behavior.
- 12) What is motivation? Identify the difference among motive, motivating and motivation.
- 13) Explain various kinds of motives.
- 14) What is a group? Explain the need for formation of groups.
- 15) Discuss the various types of groups.
- 16) What is a group? Explain the need for formation of groups.
- 17) What is organization change? Explain the types and reasons for change.
- 18) What is organization development? Explain the various characteristics of OD.
- 19) Define the term organizational behavior. Explain the features of organizational behavior.
- 20) Discuss the significance and nature of motivation.