

**Tuljaram Chaturchand College of Arts, Science & Commerce,**

**Baramati [Autonomous]**

**Department of BBA**

Question Bank Business Informatics [Code: BBA1206]

**1. Fill in the blanks.[ 1 Mark Questions]**

1. CPU stands for -----
2. Computer system has basic \_\_\_\_\_ elements.
3. ----- is a network of computer for relatively small space.
4. ASCII stands for -----
5. ----- is an extension of word file.
6. FTP stands for -----
7. www stands for -----
8. ----- is an interface between computer hardware and user.
9. Operating system is ----- software.
10. ----- System is copied directly on hardware.
11. Windows is ----- and ----- system.
12. ----- is a volatile memory.
13. ----- is an extension of power point presentation.
14. Keyboard is an ----- device.
15. Microsoft Excel is ----- type of software.
16. ROM stands for -----
17. ----- is a map of network.
18. RAM is of two types ----- and -----
19. Magnetic disc is \_\_\_\_\_ storage device.
20. For maintaining company account ----- software is used.

**2. State True or False. [ 1 Mark Question]**

1. Computer is an electronic machine.
2. Computer is accurate and versatile machine.
3. RAM is volatile memory.
4. Mouse is a output device of computer.
5. ALU stands for Arithmetic and logical unit.
6. Tally is a application software.
7. Programming languages are high level languages.
8. Microsoft word is a text editor.
9. Auto fill is a feature of Ms Excel.

10. Spreadsheet is a collection of sheets.
11. Database is a collection of tables.
12. Microsoft Access is Database Management Tool.
13. Internet is network of Computer networks.
14. Co – axial cables can be used to establish wireless network.
15. Man is Mobile Area Network.
16. Satellite transmission is unguided network.

**3. Write Short Notes On: (4 Mark Questions)**

1. Primary memory.
2. Printer.
3. Desktop.
4. Control Panel.
5. Scanner.
6. Assembly Language.
7. Database Management System.
8. Scanners.
9. Text Editors.
10. Worksheets.
11. Internet.
12. Bus Topology.
13. Star Topology.
14. Ring Topology.
15. Tree Topology.
16. ERD.
17. Internet Explorer.
18. Web Browser.
19. Operating System.
20. Transmission Media.

**4. Short Answer questions [ 6 Marks]**

1. Explain the block diagram of computer in detail.
2. Explain the types of computer languages in detail.
3. Explain any two Input Devices.
4. Explain any two output devices.
5. What is memory? Explain primary memory in detail.
6. Explain the components of operating system.
7. Explain various types of operating system.
8. Explain various elements of windows.

9. What are word processors? Explain its features.
10. What are spreadsheets? Explain its advantages or disadvantages.
11. Explain with diagram Ms Power point Window components.
12. Explain the concepts of Intranet, Extranet and Internet.
13. What is mode of transmission? Explain Different modes of transmission.
14. Explain various services of internet.
15. What is computer network? Write the elements of network.
16. What is computer network? Explain advantages and disadvantages of computer network.
17. Define the term topology? Explain any two types of topologies in detail.
18. What is wired network. Explain media used for wired network.
19. Explain the types of network.
20. Explain the tools of ER Diagram.

**5. Long Answer questions.[ 12 Marks each]**

1. Explain magnetic and optical storage devices.
2. Explain primary and secondary memory in detail.
3. Define computer. Explain its characteristics, advantages and disadvantages.
4. What is operating system? Explain different services provided by operating system.
5. Explain steps to insert pie chart in Ms Excel.
6. Explain different steps in creating power point presentation.
7. Explain in detail concept of World Wide Web, Web Server and Web Client.
8. Explain different topologies with advantages and disadvantages.
9. What is transmission media? Explain different transmission media.
10. Explain in detail Intranet and Extranet.
11. Explain ER Diagram with its notations and components.
12. Define and explain concept of Normalization with suitable example.
13. Explain following SQL commands :
  - a. Create Table.
  - b. Select.
14. Explain following SQL commands with Syntax and suitable example.
  - a. Insert.
  - b. Create Table.
15. Explain following SQL commands with Syntax and suitable example.
  - a. Select.
  - b. Drop table.